

COMMUNITY & ACTIVITY VILLAGE - MINUTE AMENDMENT

1.0 Purpose of Report

1.1 To correct a clerical error which has come to light in the minutes of the Policy & Finance Committee meeting of 22 Sept 2016 and to clarify the role of NSA in respect of future involvement in the project.

2.0 Background Information

2.1 It has emerged, following an FOI request, that there was an error in the recording of the decision at the meeting of the Policy & Finance Committee on 22 September 2016. The words "if possible" were omitted in error. The actual decision taken was that "the District Council continue to work with both YMCA and NSA to seek to ensure, if possible, that NSA continues to have a meaningful role in the project's delivery and in its future operation and management.

2.2 However a letter was sent to the chairman of NSA immediately following the meeting advising him of the decision. This accurately set out the decision taken at the meeting with the inclusion of the words "if possible".

2.3 The audio recording of the meeting has also been checked and has confirmed the above. Clearly the minutes should be corrected as a matter of public record.

3.0 Introduction

3.1 NSA, having received a copy of the minute following an FOI request, have sought to argue to YMCA that the District Council has imposed an obligation on YMCA to work with NSA in both the delivery of the project and in its future operation and management.

3.2 It is clear that the intended decision of the Policy & Finance Committee was that NSA should only continue to have a meaningful role if that proved both possible and practicable.

3.3 Unfortunately, because of their subsequent actions, it is considered that it is no longer possible for NSA to have an ongoing role in the project despite both the Council and YMCA using their best endeavours to secure this.

3.4 Members will recall that, at a subsequent meeting in December 2016, YMCA was selected as the preferred partner and, having reached that decision, the District Council did not make any ongoing commitment that NSA should play any continuing role in the project.

4.0 RECOMMENDATIONS that:

- (a) **the minutes of the meeting of 22 September 2016 be corrected by the addition of the words "if possible" to read as follows: "the District Council continues to work with both YMCA and NSA to seek to ensure, if possible, that NSA continues to have a meaningful role in the project's delivery and in its future operation and management"; and**

- (b) NSA be advised they no longer have an ongoing role in the project's delivery or in its future operation and management.

Reason for Recommendations

To correct a clerical error in the minutes of the meeting of 22 September 2016 and to clarify the future role of NSA in respect of the project.

Background Papers

Minutes of the meeting of the Policy & Finance Committee of 22 September 2016.

For further information please contact Kirsty Cole on Ext 5210.

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